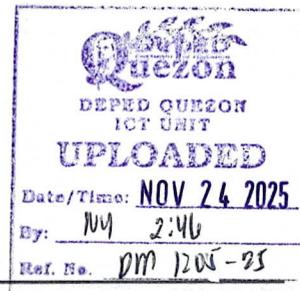




Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE



24 November 2025

DIVISION MEMORANDUM

DM No. 1205, s. 2025

CORRIGENDUM ADDENDUM TO DIVISION MEMORANDUM 1196-DIVISION TRAINING ON FACILITATION SKILLS AND LEARNING MANAGEMENT FOR SCHOOL LEADERS AND TEACHERS

To: Assistant Schools Division Superintendents
 Division Chiefs
 Public Schools District Supervisors
 Elementary and Secondary School Heads
 All Others Concerned

1. In reference to the **Division Memorandum No. 1196 s. 2025** titled “**Division Training ON FACILITATION SKILLS AND LEARNING MANAGEMENT FOR SCHOOL LEADERS AND TEACHERS**” which will be conducted on December 1-5, 2025, this Office reiterates that the participants to the aforementioned training shall be those who possess at least a Master’s Degree.
2. Please also be informed that the previously issued Division Memorandum indicating the conduct of a “Day 0” for the upcoming seminar is hereby **corrected**. Due to adjustments in the training schedule, there will be **no Day 0**.
3. Also, attached herewith is the **List of Participants, Program Management Team, Learning Facilitators and Technical Working Committee**.
4. All other provisions in the original memorandum shall remain in effect.
5. Immediate dissemination of this Memorandum is desired.


ROMMEL C. BAUTISTA, CESO V
 Schools Division Superintendent 

sgodhrd11/24/2025

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon

Trunkline #: (042) 784-0366, (042) 784-0164,

 DepEdTayoQuezon  www.depedquezon.com.ph  quezon@deped.gov.ph



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

Enclosure to DM No. 1205

List of Participants, Program Management Team, Learning Facilitators and Technical Working Committee

Program Management Team

Name	Sex	Position
1. Rommel C. Bautista, CESO V	M	Schools Division Superintendent
2. Aris S. Barrago	M	OIC-Asst. Schools Division Superintendent
3. Roselyn Q. Golfo	F	Asst. Schools Division Superintendent
4. Lorena S. Walangsumbat	F	OIC-Asst. Schools Division Superintendent
5. Juanito A. Merle	M	SGOD-Chief, Education Supervisor/Class Manager
6. Raul R. Agaran	M	SGOD, Education Program Supervisor/Learning Manager
7. Walter F. Galarosa	M	OIC-CID Chief, Education Supervisor
8. Regina V. Marino	F	Senior Education Program Specialist- HRD/Logistic/Secretariat
9. Leah A. Perez	F	Education Program Specialist/Logistic/Secretariat
10. Michelle G. Duma	F	Senior Education Program Specialist- M & E
11. Ma. Teresa M. Abella	F	Nurse/Welfare Officer
12. Jayson Magnaye	F	TWG

Learning Facilitators

Name	Sex	Position
1. Bryan A. Pobe	M	Education Program Supervisor-HRDD
2. Abner L. Pureza	M	Education Program Supervisor
3. Rejulios M. Villenes	M	Public Schools District Supervisor
4. Carla Marie D. Carandang	F	Public Schools District Supervisor
5. Rexter J. Anda	M	Public Schools District Supervisor
6. Ruth Son	F	Public Schools District Supervisor
7. Avelino Bucad	M	Public Schools District Supervisor
8. Greg I. Racelis	M	Principal IV
9. Jessie Vasquez	F	Principal IV

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon

Trunkline #: (042) 784-0366, (042) 784-0164,

DepEdTayoQuezon www.depedquezon.com.ph quezon@deped.gov.ph



Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE

List of Participants

FIRST CONGRESSIONAL DISTRICT				
1	BURDEOS	JENNY ROSE A. DULCE	TEACHER III	Cabungalunan Elementary School
2	GEN NAKAR I	DARREL C. VIDAL	HEAD TEACHER III - OIC PRINCIPAL	PANGOTLOAN ELEMENTARY SCHOOL
3	GEN NAKAR I	JAY R M. DELA TORRE	PRINCIPAL 1	Mararaot IS
4	GEN NAKAR I	REINALYN A. RELLION	HEAD TEACHER I	CABLAO ELEMENTARY SCHOOL
5	GEN NAKAR II	ROSIE C. PORTE	Head Teacher I	Dinigman Integrated School
6	GEN NAKAR II	RUEL A. VILLAREAL	HEAD TEACHER III	San Marcelino Integrated School
7	INFANTA	DENNES R. LAGRIMAS	Principal III	Infanta Central School
8	INFANTA	RAMIL A. BORREO	Principal I	BINONOAN ELEMENTARY SCHOOL
9	JOMALIG	GREGORIA S. JIMENEZ	Teacher-in-Charge	APAD JOMALIG NATIONAL HIGH SCHOOL
10	JOMALIG	JANE JASMIN M. GALICIA	HEAD TEACHER I	JOMALIG CENTRAL ELEMENTARY SCHOOL
11	LUCBAN	EDUARDO M. TALAMAN	Principal I	Paaralang Elementarya ng MAKA
12	LUCBAN	MICHAEL V. ABARICIA	Principal I	Paaralang Elementarya ng Nagsinamo
13	MAUBAN NORTH	JOE MARK T. CUSTODIO	PRINCIPAL I	LIWAYWAY ELEMENTARY SCHOOL
14	MAUBAN NORTH	MHARLEE V. DERECHO	Principal I	Baao Elementary School
15	MAUBAN NORTH	ROSELLA R. CALUBAYAN	Principal I	SWA ELEMENTARY SCHOOL
16	MAUBAN SOUTH	AGRIFINA A. CAPISTANO	Principal I	Cagbalete I Annex Elementary School
17	MAUBAN SOUTH	ANN ARCISSA A. NILOOBAN	PRINCIPAL I	DOÑA AURORA ELEMENTARY SCHOOL
18	MAUBAN SOUTH	ELIZA D. MELINAS	Principal I	Cagsiy I Elementary School I
19	MAUBAN SOUTH	MA. TERESA T. MAGO	Principal I	Alitap Integrated School
20	PAGBILAO I	MERIEL MERJUDIO	Principal I	Bigo Elementary School
21	PAGBILAO I	ELIZABETH F. GUTIERREZ	Principal I	Mapagong - Alupaye Elementary School
22	PAGBILAO II	ASTHER Q. BANTOC	OIC- Principal I	Malicboy West Elementary School
23	PAGBILAO II	EDUARDO B. YU	Principal II	Malicboy East Elementary School
24	PANUKULAN	ANELYNE A. PESTAÑAS	HEAD TEACHER II	LIBO ELEMENTARY SCHOOL
25	PANUKULAN	GRACE A. PORQUERINO	TEACHER III	MILAWID ELEMENTARY SCHOOL

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon

Trunkline #: (042) 784-0366, (042) 784-0164,

DepEdTayoQuezon www.depedquezon.com.ph quezon@deped.gov.ph



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

26	PATNANUNGAN	LEOMAR E. EUSEBIO	Head Teacher I	BUSDAK NATIONAL HIGH SCHOOL
27	PATNANUNGAN	MYLENE A. AYUMA	Principal-II	Patnanungan Norte ES
28	POLILLO	CORAZON L. ASIS	School Principal I	LIBJO ELEMENTARY SCHOOL
29	POLILLO	JANET N. SUAVERDEZ	Principal-III	Polillo National High School
30	REAL	JERIC V. PRUDENTE	SCHOOL PRINCIPAL I	TIGNOAN ES
31	REAL	RONIEL M. FLORANTE	Principal I	Capalong Elementary School
32	SAMPALOC	MARIVI D. LADINES	Principal I	SAMPALOC ELEMENTARY SCHOOL - MAIN
33	SAMPALOC	MYLA VIAJE COMBALICER	Principal III	Sampaloc National High School
SECOND CONGRESSIONAL DISTRICT				
34	CANDELARIA EAST	NOVELINDA A. PANGANIBAN	Principal I	PAHINGA SUR ELEMENTARY SCHOOL
35	CANDELARIA EAST	LIEZEL R. LA ROSA	Principal I	San Andres Elementary School
36	CANDELARIA WEST	MARICON V. ESTRELLADO	PRINCIPAL I	MAYAPYAP ELEMENTARY SCHOOL
37	CANDELARIA WEST	JULIETA B. APIN	Principal I	Masalukot 1 ES
38	DOLORES	MARIA ALETH D. BALOTE	Principal III	Sariaya East Central Main Elementary School
39	DOLORES	LUISA P. AYAPANA	Principal I	PILI ELEMENTARY SCHOOL
40	SAN ANTONIO	CRISTOPHER M. DE OCAMPO, PhD	OIC-PRINCIPAL I	DEL VALLE ELEMENTARY SCHOOL
41	SAN ANTONIO	RIVINE P. SIBULO	OIC - Principal I	Domingo M. Isabedra Memorial Elementary School
42	SARIAYA EAST	PHEBE C. CIAS	MASTER TEACHER II	CANDA NATIONAL HIGH SCHOOL
43	SARIAYA EAST	CARMELITA C. CENTENO	Principal II	Castañas Elementary School
44	SARIAYA EAST	REINNARD CHRISTIAN G. MERANO	PRINCIPAL I	Balubal Gibanga Elementary School
45	SARIAYA EAST	JERSON D. JOLO	PRINCIPAL 1	ROSENDO ALGENIO ELEMENTARY SCHOOL
46	SARIAYA EAST	LIZA T. IRANZO	Principal II	DON EULOGIO CAPINO ELEMENTARY SCHOOL
47	SARIAYA WEST	MARICAR L. TAGARA	PRINCIPAL I	GOV. ANACLETO C. ALCALA NATIONAL HIGH SCHOOL
48	SARIAYA WEST	DORIS D. PENARANDA	HEAD TEACHER VI	LUTUCAN INTEGRATED NATIONAL HIGH SCHOOL
49	SARIAYA WEST	JEAN LARA D. CARAIG	Principal I	BIGNAY II ELEMENTARY SCHOOL

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon

Trunkline #: (042) 784-0366, (042) 784-0164,

DepEdTayoQuezon www.depedquezon.com.ph quezon@deped.gov.ph



Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE

50	TIAONG I	NYMPHA T. LICAROS	PRINCIPAL I	TIAONG EAST ELEMENTARY SCHOOL
51	TIAONG I	ESTRELLA D. CUENO	Principal I	Claro M. Recto Memorial Central School
52	TIAONG I	DENNIS T. DIMACULANGAN	Principal I	Gloria Umali Integrated National High School
53	TIAONG II	CARLO B. DEJAN	Head Teacher III	LUSACAN ELEMENTARY SCHOOL
54	TIAONG II	AMELIA L. YAZON	Principal I	Lagalag Elementary School
THIRD CONGRESSIONAL DISTRICT				
55	AGDANGAN	ARVIN A. MORATA	Head Teacher III	Ilayang Kinagunan Elementary School
56	AGDANGAN	MARLON R. AREVALO	Principal 1	Binagbag Elementary School
57	BUENAVISTA I	REYGAN L. LAZO	Principal I	Bagong Silang Elementary School
58	BUENAVISTA I	NEA A. BESMONTE	Assistant Principal II	Buenavista National High School
59	Buenavista II	RODEL D. MAGYAYA	Principal II	Hagonghong Integrated High School
60	Buenavista II	GLENN M. PARDINES	Principal I	Bukal Elementary School
61	Catanauan I	MARIA VIOLETA D. ELISES	PRINCIPAL I	CATANAUAN NATIONAL HIGH SCHOOL
62	Catanauan I	SUSANA J. MAAÑO	PRINCIPAL II	SAN ROQUE NATIONAL HIGH SCHOOL
63	Catanauan II	CECILE VILLARAMA	Principal I	MANUEL UY EKLIONG ELEMENTARY SCHOOL
64	Catanauan II	JESSIE A. BONILLO	School Principal I	Doongan Ilaya NHS
65	Catanauan II	ISABEL ROGEL	HEAD TEACHER III	San Vicente Kanluran National High School
66	Gen Luna	JULIE ANN C. FIGUERRA	Teacher III/OIC	BACONG IBABA ELEMENTARY SCHOOL
67	Gen Luna	ARZEL JOHN Q. RUEDAS	Principal I	Bacong Ilaya Elementary School
68	Gen Luna	CHIRES JOHOYE R. MARTIN	Principal I	San Ignacio Ibaba Elementary School
69	Macalelon	CLARISSA M. PASCUAL	Teacher II/Officer- in-Charge	Olongtao Ilaya Elementary School
70	Macalelon	ERAIZA JANE T. FORBES	Principal I	San Vicente Elementary School
71	Macalelon	ELDA B. AVILA	PRINCIPAL- I	Macalelon Central Elementary School Annex
72	Mulanay I	WINDELL RIOVEROS NAÑAGAS	PRINCIPAL II	Matias Villa Elementary School
73	Mulanay I	ANNIE MARIE N. DIOKNO	PRINCIPAL I	REGINO P. PARDILLA ELEMENTARY SCHOOL FORMERLY AJOS ELEMENTARY SCHOOL

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon

Trunkline #: (042) 784-0366, (042) 784-0164,



DepEdTayoQuezon



www.depedquezon.com.ph



quezon@deped.gov.ph



Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE

74	Mulanay I	MIEL M. PINEDA	MASTER TEACHER I/OIC	LATANGAN ELEMENTARY SCHOOL
75	Mulanay II	ARVIN A. VILLARE	HEAD TEACHER III	Mulanay Central Elementary School
76	Mulanay II	ALI V. TELADA	Principal I	Ilayang Yuni Elementary School
77	Mulanay II	REY MARK R. RABY	Head Teacher II	San Pedro Elementary School
78	Padre Burgos	PRESCILA D. CORTEZ	PRINCIPAL III	HINGUIWIN NATIONAL HIGH SCHOOL
79	Padre Burgos	CZARIZA MARIEL M. AYALA	HEAD TEACHER I	PINANINDING ELEMENTARY SCHOOL
80	Pitogo	SHEILA M. REYES	Principal 1	Cawayanin Elementary School
81	Pitogo	MAGDALENA N. FUERTE	HEAD TEACHER I	SOLIYAO ELEMENTARY SCHOOL
82	Pitogo	ELOISA A. CASTILLO	Principal 1	Pitogo Central School 1
83	San Andres	ERIC V. MORNAOL	School Principal I	Alibihaban Integrated School
84	San Andres	RONEL D. OSEÑA	Head Teacher I	TALISAY ELEMENTARY SCHOOL
85	San Francisco I	WINSTON B. MENDOZA	Principal I	Bayog Elementary School
86	San Francisco I	ARNOLD T. BALDEVIA	PRINCIPAL I	LOAWAN ELEMENTARY SCHOOL
87	San Francisco II	MICHAEL ERIC D. NOMBREFIA	PRINCIPAL 1	PAGSANGAHAN ELEMENTARY SCHOOL
88	San Francisco II	ADEN E. VELAN	Principal-I	Aurora Central Annex I Elementary School
89	San Narciso II	BERNARDO CRISTINO P. ALTAMIRA	Principal IV	Auyon National High School
90	San Narciso II	TERESA J. AMARO	PRINCIPAL I	Bani Elementary School
91	Unisan	JANET F. DERELO	HEAD TEACHER I	SAN ROQUE ELEMENTARY SCHOOL
92	Unisan	VILMA V. DELA CRUZ	Principal-II	Unisan Central Elementary School
93	Unisan	PETER ANDREW G. REGENCIA	Principal III	Caigdal National High School
FOURTH CONGRESSIONAL DISTRICT				
94	Alabat	GEUS DEUNAR N. DECLARO	Principal I	CB Encarnado Integrated School
95	Alabat	LECERIO F. DEL MORO, JR.	PRINCIPAL I	Angeles Caglate Integrated School
96	Atimonan I	BABYLYN E. CALCETAS	School Principal 1	Malusak National High School
97	Atimonan I	MEDIEN C. PINEDA	OIC-School Head (Elementary School Principal)	Villa Ilaya Elementary School

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon

Trunkline #: (042) 784-0366, (042) 784-0164,



DepEdTayoQuezon



www.depedquezon.com.ph



quezon@deped.gov.ph



Republic of the Philippines
Department of Education
 Region IV-A
 SCHOOLS DIVISION OF QUEZON PROVINCE

98	Atimonan I	MARIA ELOISA A. ALTEZ	Principal I	ATIMONAN CENTRAL ELEMENTARY SCHOOL
99	Atimonan II	ELPIDIO S. JAVIER	Principal III	Malinao Ilaya Integrated National High School
100	Atimonan II	REDENTOR M. CASINILLO	OIC/Master Teacher I	Magsaysay Elementary School
101	Calauag East	CLARA MAE M. ROCERO	School Principal I	Madlandungan Elementary School
102	Calauag East	MA. CECILIA E. TARUSAN	PRINCIPAL I	SUMILANG ELEMENTARY SCHOOL
103	Calauag East	EDGARDO T. TARUSAN	Principal I	Vinas Elementary School
104	Calauag East	MARIANNE J. MAGLALANG	Principal I	DAPDAP ELEMENTARY SCHOOL
105	Calauag West	SALVE J. HOSAIN	Principal II	Sto. Domingo NHS
106	Calauag West	ROBERTO B. REYES	Principal III	Sabang Elementary School
107	Calauag West	JOSELYN C. ENTIENZA	Principal I	Sumulong Elementary School
108	Calauag West	ROWELYN A. ESTERNON-FRONDA	Principal I	San Quintin Elementary School
109	Guinayangan North	CHRISTIAN J. RICAFFRENTE	Head Teacher I	SAN LUIS I ELEMENTARY SCHOOL
110	Guinayangan North	VILMA M. CLEOPE	HEAD TEACHER III-OIC PRINCIPAL	STA. CRUZ NHS
111	Guinayangan South	ISAGANI M. ARIDA	Head Teacher-I	Dungawan Paalyunan Elementary School
112	Guinayangan South	RENALDO M. ARIDA	Head Teacher I	Dancalan Central Elementary School
113	Guinayangan South	MICHELLE ANNE O. FRUTO	HEAD TEACHER III	LIGPIT BANTAYAN ELEMENTARY SCHOOL
114	Gumaca East	LORENA U. TARRAY	MASTER TEACHER II/ OIC-PRINCIPAL I	cawayan elementary
115	Gumaca East	ARMINDA D. RED	Principal II	CAMOHAGUIN NATIONAL HIGH SCHOOL
116	Gumaca East	FREDERICK S. ALBA	Principal I	108761
117	Gumaca East	MA. ELENA JETHSALEM D. DACLAN	Master Teacher II	ROOSEVELT ELEMENTARY SCHOOL
118	Gumaca West	RODONES S. TRIMILLOS, PhD	School Head (OIC Principal I)	Calumanguin Elementary School
119	Gumaca West	SHERYL GAY O. PASCASIO	Principal II	Plaza Rizal Elementary School
120	Gumaca West	GERRY A. GRIMALDO	Principal III	Gumaca West Central School
121	Lopez East	PHILIP M. LEOGO	Principal I	Tan-ag Elementary School
122	Lopez East	RHEA C. MARAVER	Principal I	Bebito Elementary School
123	Lopez East	ERIC A. MOLINES	Principal II	Magallanes National High School
124	Lopez East	WENDELL LEO T. OLEA	Principal I	Veronica Elementary School

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon

Trunkline #: (042) 784-0366, (042) 784-0164,

DepEdTayoQuezon
 www.depedquezon.com.ph
 quezon@deped.gov.ph



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

125	Lopez East	ALDRELYN B. SALE	Principal I	Cogorin Ibaba Elementary School
126	Lopez West	JENNY E. VENZUELA	Principal I	San Francisco B ES
127	Lopez West	ROWENA A. VALENCIA	Principal I	BINAHIAN B ELEMENTARY SCHOOL
128	Lopez West	DENNIS Z. SARCINO	Head Teacher 1	Alat-Alatin Elementary School
129	Lopez West	ROLAND V. MAGSINO	Principal I	HONDAGUA NHS
130	Perez	GAY C. SASIS	PRINCIPAL I	Rizal-Maabot Elementary School
131	Perez	MELCHORA A. BUERANO	MASTER TEACHER I	PEREZ CENTRAL ELEMENTARY SCHOOL
132	Perez	NORA P. MANLOGON	PRINCIPAL I	MAINIT NORTE ELEMENTARY SCHOOL
133	Plaridel	MARIA SOLITA R. PARAS	Head Teacher III	Plaridel Central School
134	Plaridel	CHERIE LOU A. DEDASE	Principal I	Concepcion National High School
135	Quezon	ARNIELYN B CAPARROS	Principal I	Gumubat Elementary School
136	Quezon	MINERVA C. LUNA	Assistant School Principal II	Cesar C. Tan Memorial National High School
137	Tagkawayan I	MICHELLA H. CENDAÑA	Principal I	KATIMO ELEMENTARY SCHOOL
138	Tagkawayan I	LIEZEL A. DILLO	PRINCIPAL I	San Isidro Elementary School
139	Tagkawayan I	ISAGANI H. MATIBAG	Public Schools District Supervisor	RIZAL ELEMENTARY SCHOOL
140	Tagkawayan I	ZARAH C. ORBE	Principal I	Aliji Elementary School
141	Tagkawayan I	EDELETH M. CORTEZ	Principal I	Sta. Cecilia Elementary School
142	Tagkawayan II	REY A. DELOS SANTOS	PRINCIPAL 1	MAGSAYSAY ELEMENTARY SCHOOL
143	Tagkawayan II	THELMA E. MANALO	PRINCIPAL-III	TAGKAWAYAN CENTRAL ELEMENTARY SCHOOL
144	Tagkawayan II	RONALYN S. MANGUNDAYAO	OIC-Principal I	Bosigon Elementary School
145	Tagkawayan II	LOU R. GRENCIO	HEAD TEACHER II	PAYAPA ELEMENTARY SCHOOL

DEPEDQUEZON-TM-SDS-04-009-003



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon

Trunkline #: (042) 784-0366, (042) 784-0164,

DepEdTayoQuezon www.depedquezon.com.ph quezon@deped.gov.ph



Republic of the Philippines

Department of Education

REGION IV-A

Schools Division Office of Quezon Province

DIVISION TRAINING ON FACILITATION SKILLS AND LEARNING MANAGEMENT FOR SCHOOL LEADERS

December 1-5, 2025

M.I. Sevilla Resort, Brgy. Domoit Lucena City

Program Matrix

Day 1 (December 1, 2025)

Time	Activity/Session	In-charge
7:00 am – 9:00 am	Registration	PMT (Secretariat)
9:01 am – 10:00 am	Opening Program	PMT
10:01 am – 10:15 am	AM Break	
10:16 am – 10:30 am	Pre-test	Raul R. Agaran SGOD, Education Program Supervisor/ Class Manager
10:31 am – 12:00 n.n	<ul style="list-style-type: none"> Getting to Know You Leveling of Expectations 	Ruth Son Avelino Bucad Public Schools District Supervisor
12:01 pm – 1:00 pm	Lunch	
1:01 pm – 1:15 pm	Energizer	Learning Manager
1:16 pm – 3:00 pm	Session 1: <i>WHY ME? Wisdom and Heart Yearning to Mastery and Ethics as an Effective Learning Facilitator</i>	Gregorio I. Racelis Principal IV Gunaca National High School
3:01 pm – 3:15 pm	PM Break	
3:16 pm – 4:45 pm	Continuation of Session 1	Gregorio I. Racelis



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321



Republic of the Philippines

Department of Education

REGION IV-A

Schools Division Office of Quezon Province

	Principal IV
	Gumaca National High School
	Learning Manager
4:46 pm – 5:00 pm	<ul style="list-style-type: none"> • Reminders • End-of-the-Day Evaluation

Day 2 (December 2, 2025)

Time	Activity/Session	In-charge
8:00 am – 8:15 am	Management of Learning <ul style="list-style-type: none"> • Nationalistic Song • Prayer • Energizer • Checking of Attendance • Recap/Sharing of Insights • Clearing House 	Assigned Group
8:16 am – 10:00 am	Session 2: <i>Unlocking Potentials: Exploring Perspectives and Recognizing Importance of Facilitation</i>	Dr. Bryan A. Pobe Education Program Supervisor HRDD
10:01 am – 10:15 am	AM Break	
10:16 am – 12:00 nn	Continuation of Session 2	Dr. Bryan A. Pobe Education Program Supervisor HRDD
12:01 pm – 1:00 pm	Lunch	

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
 Trunkline #: (042) 784-0366, (042) 784-0164,
 (042) 784-0391, (042) 784-0321



DepEdTayoQuezon
 DepEdTayoQuezon
 www.depedquezon.com.ph
 www.depedquezon.com.ph
 quezon@deped.gov.ph
 quezon@deped.gov.ph



Republic of the Philippines
Department of Education
 REGION IV-A
 Schools Division Office of Quezon Province

Time	Energizer	Assigned Group
1:01 pm - 1:15 pm	Session 3: <i>Leading the Learning Journey: Roles and Responsibilities of an Effective Facilitator</i>	Dr. Bryan A. Pobe Education Program Supervisor HRDD
1:16 pm - 3:00 pm	PM Break	
3:01 pm - 3:15 pm	Continuation of Session 3	Dr. Bryan A. Pobe Education Program Supervisor HRDD
3:16 pm - 4:45 pm		Learning Manager
4:46 pm - 5:00 pm	<ul style="list-style-type: none"> Reminders End-of-the-Day Evaluation 	

Day 3 (December 3, 2025)

Time	Activity/Session	In-charge
8:00 am - 8:15 am	Management of Learning <ul style="list-style-type: none"> Nationalistic Song Prayer Energizer Checking of Attendance Recap/Sharing of Insights Clearing House 	Assigned Group

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
 Trunkline #: (042) 784-0366, (042) 784-0164,
 (042) 784-0391, (042) 784-0321



DepEdTayoQuezon www.depedquezon.com.ph quezon@deped.gov.ph
 DepEdTayoQuezon www.depedquezon.com.ph quezon@deped.gov.ph



Republic of the Philippines
Department of Education
 REGION IV-A
 Schools Division Office of Quezon Province

8:16 am – 10:00 am	Session 4: <i>Mastering Facilitation: Skills for Effective Learning Management</i>	Dr. Rejulios M. Villenes Public Schools District Supervisor
10:01 am – 10:15 am	AM Break	
10:16 am – 12:00 nn	Continuation of Session 4	Dr. Rejulios M. Villenes Public Schools District Supervisor
12:01 pm – 1:00 pm	Lunch	Assigned Group
1:01 pm – 1:15 pm	Energizer	
1:16 pm – 3:00 pm	Continuation of Session	Dr. Rejulios M. Villenes Public Schools District Supervisor
3:01 pm – 3:15 pm	PM Break	
3:16 pm – 4:45 pm	Continuation of Session 4	Dr. Rejulios M. Villenes Public Schools District Supervisor
4:46 pm – 5:00 pm	<ul style="list-style-type: none"> Reminders End-of-the-Day Evaluation 	Learning Manager

Day 4 (December 4, 2025)

Time	Activity/Session	In-charge
------	------------------	-----------



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
 Trunkline #: (042) 784-0366, (042) 784-0164,
 (042) 784-0391, (042) 784-0321

DepEdTayoQuezon www.depedquezon.com.ph quezon@deped.gov.ph
 DepEdTayoQuezon www.depedquezon.com.ph quezon@deped.gov.ph



Republic of the Philippines

Department of Education

REGION IV-A

Schools Division Office of Quezon Province

	Management of Learning	Assigned Group
7:45 am – 8:00 am	<ul style="list-style-type: none"> • Nationalistic Song • Prayer • Energizer • Checking of Attendance • Recap/ Sharing of Insights • Clearing House 	
8:00 am – 10:00 am	Session 5: <i>Elevate Your Skills: The Adult Learning Revolution</i>	Dr. Rexter Anda Public Schools District Supervisor
10:01 am – 10:15 am	AM Break	
10:16 am – 12:15 pm	Session 6: <i>Rise Above Storm: Effective Management of Challenging Facilitation Scenarios</i>	Jessie Vasquez Principal IV Recto Memorial NHS
12:16 pm – 1:15 pm	Lunch	
1:16 pm – 1:30 pm	Energizer	Assigned Group
1:31 pm – 3:00 pm	Session 7: <i>Give and Take! The Power of Giving and Receiving Feedback</i>	Carla Marie D. Carandang Public Schools District Supervisor
3:01 pm – 3:15 pm	PM Break	
3:16 pm – 4:00 pm	Continuation of Session 7	Carla Marie D. Carandang Public Schools District Supervisor

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164,
(042) 784-0391, (042) 784-0321

 DepEdTayoQuezon
  www.depedquezon.com.ph
  quezon@deped.gov.ph
 DepEdTayoQuezon
  www.depedquezon.com.ph
  quezon@deped.gov.ph





Republic of the Philippines
Department of Education
 REGION IV-A
 Schools Division Office of Quezon Province

4:01 pm – 4:30 pm	<ul style="list-style-type: none"> Reminders End-of-the-Day Evaluation 	Learning Manager
-------------------	--	------------------

Day 5 (December 5, 2025)

Time	Activity/Session	In-charge
8:00 am – 8:15 am	Management of Learning <ul style="list-style-type: none"> Nationalistic Song Prayer Energizer Checking of Attendance Recap/Sharing of Insights Clearing House 	Assigned Group
8:16 am – 10:00 am	Session 8: <i>Think Quality: Looking into the Standards for PD Designing and Learning Resource Material Development</i>	Abner L. Pureza Education Program Supervisor
10:01 am – 10:15 am	AM Break	
10:16 am – 12:00 nn	Simulations	Abner L. Pureza Education Program Supervisor Carla Marie D. Carandang Public Schools District Supervisor Jessie Vasquez



Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
 Trunkline #: (042) 784-0366, (042) 784-0164,
 (042) 784-0391, (042) 784-0321

DepEdTayoQuezon www.depedquezon.com.ph quezon@deped.gov.ph
 DepEdTayoQuezon www.depedquezon.com.ph quezon@deped.gov.ph



Republic of the Philippines
Department of Education
 REGION IV-A
 Schools Division Office of Quezon Province

		Principal IV Rexter Anda Public Schools District Supervisor Avelino Bucad Public Schools District Supervisor
12:01 pm – 1:00 pm	Lunch	
1:01 pm – 1:15 pm	Energizer	Assigned Group
1:16 pm – 2:00 pm	Feedbacking	Carla Marie D. Carandang Public Schools District Supervisor Avelino Bucad Public Schools District Supervisor Rexter Anda Public Schools District Supervisor Jessie Vasquez Principal IV
2:01 pm – 2:15 pm	Post-test	Learning Manager
2:16 pm – 2:30 pm	Next Steps/Way Forward	Learning Manager
2:31 pm – 3:15 pm	Closing Program	PMT

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
 Trunkline #: (042) 784-0366, (042) 784-0164,
 (042) 784-0391, (042) 784-0321

DepEdTayoQuezon www.depedquezon.com.ph quezon@deped.gov.ph
 DepEdTayoQuezon www.depedquezon.com.ph quezon@deped.gov.ph

